

**COLUSA BASIN DRAINAGE DISTRICT
Board of Directors' Meeting Notice & Agenda**

**Monday, February 12, 2024, 1:00pm – Special Meeting
Westside Water District
5005 State Highway 20, Williams, CA 95987**

This meeting will be available to the public by teleconference. The call-in information is as follows:

Via web:

<https://us06web.zoom.us/j/89486197143?pwd=Qkg4RzhYODNucmZKMmFLbnNFSk5FZz09>

By Phone: 1-253-215-8782

Meeting ID: 894 8619 7143

Passcode: 551676

Any member of the public may speak during Public Comment, or may email public comments to the General Manager at cbdd61@yahoo.com.

1. Call to Order – George Tibbitts, President

2. Public Participation Members of the public are permitted to address the Board on items affecting the operations of the District and within the jurisdiction of the Board that are not on the agenda. Member of the public may comment on agenda items when said agenda item has been called. In order to not unduly delay the meeting, individuals requesting the opportunity to address the Board are requested to keep their comments to a maximum of five minutes. Informational Only.

3. Election of Officers for 2024: President, Vice-President, Secretary, Treasurer

4. Consent Agenda (any of these items can be moved to Business items for more discussion and action at the Board's direction.)

- A) Approval of Minutes of the December 11, 2023 Board Meeting
- B) Approval and/or Ratification of January and February claims.
- C) Review and receive Financial Statements January 31, 2024

5. Business Items for Discussion & Action

- A) Review Nominations Process for replacement of Director Boyd (Position 1)
- B) Thank you letter to Director Boyd for years of service on Board
- C) State Water Control Board Water Quality Plan Update and CBDD's Participation (Holly Dawley)
 - i) Resolution or Action regarding Participation in Healthy Rivers
- D) Review Draft of Conservation Grazing Lease for Holzapfel - Martin Land & Cattle

6. Appointment of Committee

- A) Ranch Committee

7. Reoccurring Calendared Items

- A) South Fork Willow Creek Ranch Reports
- B) SGMA - Yolo, Colusa, and Glenn Counties
- C) Sites Reservoir
- D) Project Committee (update)

8. Director's and/or Manager's Reports (Informational only)

- A) District Manager's Report
- B) Directors' reports are optional.

9. Correspondence:

- A) County of Colusa Appointment Gary Evans
- B) County of Glenn Appointment Thomas Arnold
- C) Colusa Basin Drainage District's comments on Draft Staff Report in Support of Potential Sacramento/Delta Updates to the Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Estuary

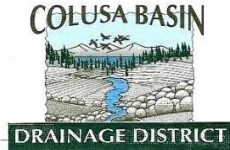
10. Next Meeting: Monday, April 8, 2024 @ 1:00 pm

11. Adjourn

Please Note:

- Members of the public may be allowed to address the board or presenters on agenda items, as items are presented, should said be required by law. However, the Chair will recognize the Colusa Basin Drainage District Board Members first.
- Any documents related to agenda items that are made available to the board before the meeting will be available for review by the public at the District's temporary Office located at 1030 W. Wood St, Ste 3, Willows, California, during normal business hours. Copies may be requested in writing at a cost of 0.25 per page, payable upon request.

MEETING NOTIFICATION REQUEST: If you would like to be notified of future Colusa Basin Drainage District meeting and events, please call the General Manager at (530) 934-7794 or email at cbdd61@yahoo.com.



COLUSA BASIN DRAINAGE DISTRICT

Board of Directors' Meeting Minutes

**Monday, December 11, 2023, 1:00 pm - Special Meeting
 Sites Project Authority Reservoir Conference Room
 122 Old Highway 99, Maxwell, CA**

Board Member	Present
Arnold	X
Boyd	X
Evans	absent
Fahey	X
Knight	X
Perez	X
Pollock	X
Tibbitts	X
Miller	X

Other Attendees
Merrilee Vanderwaal
Nico Chapman
David J. Soeth
Gary Soeth
Mike Landini
Herb Holzapfel
Holton Martin

1. Call to Order:

The meeting was called to order at 1:01 p.m. by chairperson, George Tibbitts, quorum present.

2. Public Participation – Agendized & Non-Agendized Items:

Gary Soeth expressed interest in starting up the Ranch Committee again; he had been previously appointed to Ranch Committee.

3. Consent Agenda:

Director Perez moved to approve November 11, 2023 Minutes as amended

Director Boyd seconded

Vote: Approved 8-0, Director Evans absent.

November 30, 2023 Financial Statement were not available.

4. Business Items for Discussion & Action:

A) Director Pollock moved to pursue appointment process to fill Position 1.

Director Arnold seconded

Vote: Approved 8-0, Director Evans absent.

Director Perez moved for District to reach out to Districts in Glenn County for nominations for replacement.

Director Fahey seconded

Vote: Approved 8-0, Director Evans absent.

Directors thanked Director Boyd for his years of service on the Board

B) Holly Dawley, KSN gave a presentation on State Water Control Board Water Quality Plan and Floodplains Reimagined. All working together to meet common ground for Sacramento Valley.

Herb Holzapfel asked how could CBDD partipate. Salmon Life Stage 3: how do we get juvenile fish to fields, delay migration to ocean or get food off the land and into river channels.

Have funding for tech assistance empower landowners to have access to data subregional seals work best. West of lots of fish passage work Contribute to fish food program more bug food from ag and wetlands. How close do the fields need to be to the river? What is the easist and most efficient and sub-regional flagship group to be platform for projects?

Board requested a further discussion be held with the Project Committee to define CBDD's role.

C) Conservation Grazing Lease

a. General Manager Vanderwaal reviewed Ad Hoc Committee Process and Recommendation.

b. Confidential and Proprietary were confirmed by legal council Nico Chapman.

- c. Director Perez moved to award Conservation Grazing Lease to Hozapfel/Martin (Martin Land & Cattle)
Director Knight seconded.
Vote: Approved 8-0, Director Evans absent.

Draft of lease to be sent out within next 2 months

5. Reoccurring Calendared Items:

- A) General Manager Vanderwaal reported on South Fork Willow Creek Ranch.
There are 135 cows on the ranch
Feeney lease update
- B) SGMA – Yolo, Colusa, and Glenn Counties:
Director Fahey talked to Darren Williams, President of CGA; open to partnering with CBDD.
Yolo - well moratorium lifted
- C) Final EIR/EIS passed at last meeting. Governor approved FastTrack

6. Director's Reports

- A) General Manager Vanderwaal discussed Andrea Feeney lease and LAFCO.

7. Correspondence

- A) General Manager Vanderwaal reported the District signed and emailed Orland Artois Water District Grant Support Letters.
- B) Point Blue Rangeland Monitoring Landowner Letters

8. Next Meeting: Monday, February 12, 2023 @ 1:00 pm

9. Adjournment: Meeting adjourned at 3:04 pm

George Tibbitts, Board Chairperson

Colusa Basin Drainage District

P.O. Box 390, Willows, Ca. 95988
Phone (530) 934-7794

To: Colusa County Auditor
Attn: Pat / Alma
From: Merrilee Vanderwaal

11-Jan-24

Enclosed are requests for payment of claims for the Colusa Basin Drainage District Account 03190
The Board of Directors have approved all claims listed and directed that I forward them to you for
payment

Payables

Order	Payee	Amount	Acct. No.	Vendor No.	
	Downey Brand Attorneys	3,427.00	53180	407	22-Dec
	Pacific Gas & Electric	226.17	53260	761	1-Jan
	Randy Linquist	18,500.00	57350	639V	1-Jan
	Sac Valley CPA	7,420.00	53180	1554	1-Jan
	Willows Mini Storage LLC	225.00	53210	1113R	1-Jan
	Total Claims	<u>29,798.17</u>			

_____, Director
_____, Director
_____, Director
_____, Director

_____, Director
_____, Director
_____, Director
_____, Director

Colusa Basin Drainage District

P.O. Box 390, Willows, Ca. 95988
Phone (530) 934-7794

To: Colusa County Auditor
Attn: Pat / Alma
From: Merrilee Vanderwaal

5-Feb-24

Enclosed are requests for payment of claims for the Colusa Basin Drainage District Account 03190
The Board of Directors have approved all claims listed and directed that I forward them to you for
payment

Payables

Order	Payee	Amount	Acct. No.	Vendor No.	
	Downey Brand Attorneys	3,223.51	53180	407	24-Jan
	Pacific Gas & Electric	463.62	53260	761	1-Feb
	Sac Valley CPA	3,700.00	53180	1554	1-Feb
	Total Claims	<u><u>7,387.13</u></u>			

_____, Director
_____, Director
_____, Director
_____, Director

_____, Director
_____, Director
_____, Director
_____, Director

Colusa Basin Drainage District

Profit & Loss by Class

July 2023 through January 2024

02/09/24

Accrual Basis

	Admin	Ranch	TOTAL
Income			
40100 · Assessments - Colusa Co	38,084.00	0.00	38,084.00
40110 · Assessments - Glenn Co	28,668.28	0.00	28,668.28
40401 · Interest Income - Other County	207.02	0.00	207.02
40500 · Dividend	83.00	0.00	83.00
42100 · SFWCR - House Rent Income	0.00	4,075.00	4,075.00
42110 · SFWCR - Grazing Rent	0.00	45,000.00	45,000.00
42130 · Hunting Lease Income	0.00	9,000.00	9,000.00
Total Income	67,042.30	58,075.00	125,117.30
Expense			
60100 · Admin / Manager Exp	4,620.00	10,780.00	15,400.00
60120 · Accounting - Monthly	7,035.00	3,465.00	10,500.00
60130 · Assessment Fee - Colusa	11,124.00	0.00	11,124.00
60132 · Assessment Fee - Glenn	1,504.88	0.00	1,504.88
62000 · Consulting - Provost-Pritchard	2,475.50	0.00	2,475.50
62050 · Consulting - Elections	36,971.52	0.00	36,971.52
68100 · Insurance Expense	348.00	1,752.00	2,100.00
68500 · Interest - Lindquist	0.00	7,311.93	7,311.93
71100 · Legal - Downey Brand	15,159.61	2,747.50	17,907.11
72500 · Maintenance & Repair	0.00	2,311.68	2,311.68
73000 · Office Expenses	770.00	0.00	770.00
75100 · Postage Expense	26.40	0.00	26.40
75140 · Publications & Legal Notice	0.00	1,495.76	1,495.76
77100 · Rent - Office/Utilities	300.00	0.00	300.00
79100 · Telephone / Internet Exp	42.84	0.00	42.84
79500 · Taxes - Property Glenn Co	0.00	11,704.10	11,704.10
80500 · Utilities - PG&E - Ranch	0.00	1,538.22	1,538.22
Total Expense	80,377.75	43,106.19	123,483.94
Net Income	-13,335.45	14,968.81	1,633.36

Colusa Basin Drainage District
Balance Sheet
As of January 31, 2024

02/09/24

Accrual Basis

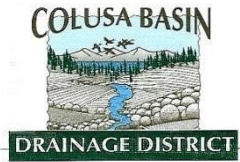
	Jan 31, 24
ASSETS	
Current Assets	
Checking/Savings	
10200 · Cash In Treasury - Colusa	395,146.37
10400 · Cash in Treasury - Sec Dep	525.00
Total Checking/Savings	395,671.37
Accounts Receivable	
11000 · Acct Rec - Co's Assessment	1,250.00
Total Accounts Receivable	1,250.00
Other Current Assets	
14000 · Prepaid Expenses	585.00
Total Other Current Assets	585.00
Total Current Assets	397,506.37
Fixed Assets	
15400 · Land	1,905,663.60
15450 · Land - Design & Study Costs	3,639,150.40
15500 · Building & Improvements	473,513.00
15600 · Equipment	16,945.80
17000 · Accum. Depreciation - All	-264,383.41
Total Fixed Assets	5,770,889.39
TOTAL ASSETS	6,168,395.76
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20700 · Accounts Payable	7,469.10
Total Accounts Payable	7,469.10
Other Current Liabilities	
24900 · Rental - Security Deposits	525.00
Total Other Current Liabilities	525.00
Total Current Liabilities	7,994.10
Long Term Liabilities	
27000 · N/Pay - R Lindquist	228,404.46
Total Long Term Liabilities	228,404.46
Total Liabilities	236,398.56
Equity	
31960 · Fund Balance-Unreserved	5,930,363.84
Net Income	1,633.36
Total Equity	5,931,997.20
TOTAL LIABILITIES & EQUITY	6,168,395.76

**Colusa Basin Drainage District
Profit & Loss Budget vs. Actual
July 2023 through January 2024**

	Admin			Ranch		
	Jul '23 - Jan 24	Budget	\$ Over Budget	Jul '23 - Jan 24	Budget	\$ Over Budget
Income						
40100 · Assessments - Colusa Co	38,084.00	42,075.00	-3,991.00	0.00		
40110 · Assessments - Glenn Co	28,668.28	20,862.50	7,805.78	0.00		
40120 · Assessments - Yolo Co	0.00	6,012.50	-6,012.50	0.00		
40400 · Interest Income	20.70	5,000.00	-4,979.30	0.00		
40500 · Dividend	83.00			0.00		
42100 · SFWCR - House Rent Income	0.00			4,075.00	3,675.00	400.00
42110 · SFWCR - Grazing Rent	0.00			45,000.00	45,000.00	0.00
42130 · Hunting Lease Income	0.00			9,000.00	9,000.00	0.00
Total Income	66,855.98	73,950.00	-7,094.02	58,075.00	57,675.00	400.00
Expense						
60100 · Admin / Manager Exp	4,620.00	4,620.00	0.00	10,780.00	10,780.00	0.00
60120 · Accounting - Monthly	7,035.00	7,035.00	0.00	3,465.00	3,465.00	0.00
60130 · Assessment Fee - Colusa	11,124.00	11,200.00	-76.00	0.00		
60132 · Assessment Fee - Glenn	1,504.88	1,550.00	-45.12	0.00		
62000 · Consulting - Provost-Pritchard	2,475.50	3,500.00	-1,024.50	0.00		
62050 · Consulting - Elections	36,971.52	36,971.52	0.00	0.00	0.00	0.00
68100 · Insurance Expense	348.00	1,201.20	-853.20	1,752.00	1,296.90	455.10
68500 · Interest - Lindquist	0.00			7,311.93	13,830.00	-6,518.07
71100 · Legal - Downey Brand	15,159.61	6,875.00	8,284.61	2,747.50	7,500.00	-4,752.50
72110 · Mileage - Reimbursement	0.00	250.00	-250.00	0.00	250.00	-250.00
72120 · Meetings - Board of Directors	0.00	175.00	-175.00	0.00		
72500 · Maintenance & Repair	0.00			2,311.68	14,000.00	-11,688.32
73000 · Office Expenses	770.00	805.00	-35.00	0.00	250.00	-250.00
75100 · Postage Expense	26.40	226.40	-200.00	0.00	75.00	-75.00
75120 · Project Expenses	0.00	50,000.00	-50,000.00	0.00		
75140 · Publications & Legal Notice	0.00	1,100.00	-1,100.00	1,495.76		
77100 · Rent - Office/Utilities	300.00	287.50	12.50	0.00	150.00	-150.00
79500 · Taxes - Property Glenn Co	0.00			11,704.10	11,900.00	-195.90
79610 · Travel	0.00	250.00	-250.00	0.00		
79999 · Contingency	0.00	33,555.99	-33,555.99	0.00	33,555.99	-33,555.99
80500 · Utilities	42.84			1,538.22	1,225.00	313.22
Total Expense	80,377.75	159,602.61	-79,224.86	43,106.19	98,277.89	-55,171.70
Net Income	-13,521.77	-85,652.61	72,130.84	14,968.81	-40,602.89	55,571.70

**Colusa Basin Drainage District
Profit & Loss Budget vs. Actual
July 2023 through January 2024**

	TOTAL		
	Jul '23 - Jan 24	Budget	\$ Over Budget
Income			
40100 · Assessments - Colusa Co	38,084.00	42,075.00	-3,991.00
40110 · Assessments - Glenn Co	28,668.28	20,862.50	7,805.78
40120 · Assessments - Yolo Co	0.00	6,012.50	-6,012.50
40400 · Interest Income	20.70	5,000.00	-4,979.30
40500 · Dividend	83.00	0.00	83.00
42100 · SFWCR - House Rent Income	4,075.00	3,675.00	400.00
42110 · SFWCR - Grazing Rent	45,000.00	45,000.00	0.00
42130 · Hunting Lease Income	9,000.00	9,000.00	0.00
Total Income	124,930.98	131,625.00	-6,694.02
Expense			
60100 · Admin / Manager Exp	15,400.00	15,400.00	0.00
60120 · Accounting - Monthly	10,500.00	10,500.00	0.00
60130 · Assessment Fee - Colusa	11,124.00	11,200.00	-76.00
60132 · Assessment Fee - Glenn	1,504.88	1,550.00	-45.12
62000 · Consulting - Provost-Pritchard	2,475.50	3,500.00	-1,024.50
62050 · Consulting - Elections	36,971.52	36,971.52	0.00
68100 · Insurance Expense	2,100.00	2,498.10	-398.10
68500 · Interest - Lindquist	7,311.93	13,830.00	-6,518.07
71100 · Legal - Downey Brand	17,907.11	14,375.00	3,532.11
72110 · Mileage - Reimbursement	0.00	500.00	-500.00
72120 · Meetings - Board of Directors	0.00	175.00	-175.00
72500 · Maintenance & Repair	2,311.68	14,000.00	-11,688.32
73000 · Office Expenses	770.00	1,055.00	-285.00
75100 · Postage Expense	26.40	301.40	-275.00
75120 · Project Expenses	0.00	50,000.00	-50,000.00
75140 · Publications & Legal Notice	1,495.76	1,100.00	395.76
77100 · Rent - Office/Utilities	300.00	437.50	-137.50
79500 · Taxes - Property Glenn Co	11,704.10	11,900.00	-195.90
79610 · Travel	0.00	250.00	-250.00
79999 · Contingency	0.00	67,111.98	-67,111.98
80500 · Utilities	1,581.06	1,225.00	356.06
Total Expense	123,483.94	257,880.50	-134,396.56
Net Income	1,447.04	-126,255.50	127,702.54



COLUSA BASIN DRAINAGE DISTRICT

Ranch Committee

The following individuals have expressed interest in being on the Ranch Committee

Gary Soeth was asked by Peter Knight if he would be interested in being on the Ranch Committee. Gary has been on the Committee in the past and resigned due to conflict of interest with prior Leaseholder and has expressed interest in being on the Committee again.

Gary Soeth was asked by Directors Knight and Tibbitts to reach out to other Ranchers that might be interested in being on the Committee. Many of the Ranchers Gary reached out to said they are too busy and unable to be on the Committee.

John Whitney is interested and willing to serve on the Committee. He has experience in lodging, road construction, is a second generation in the cattle business and is currently the President of the Glenn County Rangeland Association.

Colusa Basin Drainage District Board of Directors: District 1 – Tom Arnold, Donald Perez, and Lance Boyd. District 2 – Gary Evans, Mary Fahey, and Pete Knight. District 3 – Lynnel Pollock, Vice Chair, George Tibbitts, Chairperson, and Todd Miller

Gary Evans

From: Patricia Rodriguez (prodriguez@countyofcolusa.com)

To: cbdd61@yahoo.com

Date: Friday, January 19, 2024 at 12:02 PM PST

Hi Merrilee,

This is just to inform you that Supervisor Evans will stay on your Board until 2025.

Patricia Rodriguez
547 Market Street, Suite 102
Board of Supervisor Deputy Clerk
Phone: 530-458-0509
prodriguez@countyofcolusa.com



COUNTY OF GLENN
CLERK OF THE BOARD OF
SUPERVISORS

Willows Memorial Hall, 2nd Floor
525 West Sycamore Street, Suite B1
Willows, CA 95988

SCOTT H. DE MOSS
Clerk of the Board of Supervisors

TINA BROTHERS, ASA III – Deputy Clerk
NANCYMAE GERBER, ASA II – Deputy Clerk

January 19, 2024

Colusa Basin Drainage District
PO Box 390
Willows, CA 95988

Please be advised that on January 9, 2024, the Board of Supervisors appointed Supervisor Thomas Arnold to the Colusa Basin Drainage District as a committee member to represent the Glenn County Board of Supervisors for 2024.

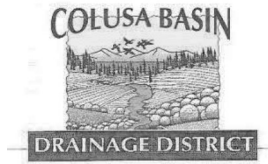
Please include Supervisor Arnold on any agenda notices and relevant correspondence. His contact information is as follows:

Supervisor Thomas Arnold (District 3)
525 W. Sycamore Street, Suite B1
Willows, CA. 95988
(530) 934-6400
tom.arnold@countyofglenn.net

Please contact our office with any questions or if any additional information is required.

Sincerely,

TINA BROTHERS, ASA III – Deputy Clerk



COLUSA BASIN DRAINAGE DISTRICT

P.O. Box 390
Willows, CA 95988-0390
(530) 517-0260 Telephone / (530) 934-2805 Facsimile

January 19, 2024

Via Email (SacDeltaComments@waterboards.ca.gov)

State Water Resources Control Board
Division of Water Rights
Attn: Bay-Delta & Hearings Branch
P.O. Box 100
Sacramento, CA 95812-2000

Re: Colusa Basin Drainage District's comments on Draft Staff Report in Support of Potential Sacramento/Delta Updates to the Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Estuary

Dear Chair Esquivel and Members of the Board:

The Colusa Basin Drainage District (CBDD) appreciates the opportunity to submit these comments on the September 2023 Draft Staff Report/Substitute Environmental Document for the Bay-Delta Water Quality Control Plan (Bay-Delta Plan) Update for the Delta and Sacramento River (DSR). CBDD also joins and hereby incorporates by reference the separate written comments on the DSR submitted by the Northern California Water Association and Sacramento Valley Water Users, and the technical report of MBK Engineers enclosed therewith. The District wishes to express its endorsement of the Agreements to Support Healthy Rivers and Landscapes¹ (Healthy Rivers Agreements) alternative contemplated in the DSR, and urges the State Water Resources Control Board (Board) to approve and enhance that alternative as the program of implementation for the Bay-Delta Plan.

Formed by a special act of the Legislature in 1987, CBDD is an independent special district specially formed to respond to “the problems of flooding and winter drainage, irrigation drainage, and subsidence” in the Colusa Basin. CBDD is not a water user, nor does it supply water service within its one million-acre, tri-county service area. Rather, it serves as a central organizing point and clearinghouse for projects that respond to that statutory directive. Still, the District recognizes the dire impact that the Unimpaired Flows approach would have on the Sacramento Valley, both

¹ The Agreements to Support Healthy Rivers and Landscapes are also referred to as the Voluntary Agreement (VA) Program, as described in Chapter 9 and Appendix G of the DSR.

environmentally and economically. Those impacts, detailed in the comment letters submitted by NCWA and the Sacramento Valley Water Users, are not a viable solution for complicated hydrology and biology of the Colusa Basin.

In contrast, CBDD also recognizes and supports the unique opportunity presented by the Healthy Rivers Agreements to implement sophisticated, thoughtfully crafted, and locally focused projects in the Sacramento Valley---projects that will inure to the benefit of fisheries, the environment, flood control, and water users alike. In recognition of that potential, CBDD is actively meeting with the Department of Water Resources (DWR) and other stakeholders to identify opportunities for CBDD to contribute to the on-the-ground efforts identified in the Healthy Rivers proposal. The District applauds the work of those stakeholders to date, and looks forward to future opportunities to support this effort in the Sacramento Valley.

The District appreciates the opportunity to offer comments on this important issue, and urges the Board to support the Healthy Rivers alternative in its update to the Bay-Delta Plan.

Sincerely yours,


George Tibbitts (Jan 19, 2024 15:18 PST)

George Tibbitts
President, Colusa Basin Drainage District

C: Eric Oppenheimer (Eric.Oppenheimer@waterboards.ca.gov)
State Water Resources Control Board

Erik Loboschefsky (Erik.Loboschefsky@water.ca.gov)
California Department of Water Resources