



**COLUSA BASIN DRAINAGE DISTRICT
Board of Directors' Meeting Minutes**

**Thursday, February 9, 2023 – 1:00 pm
Provident Irrigation District
258 South Butte Street, Willows, CA 95988**

Board Member	Present
Arnold	x
Boyd	X
Evans	
Fahey	x-phone
Knight	x
Perez	x
Pollock	X
Tibbitts	X
Miller	X

Other Attendees	
Rebecca Smith	Ben King Kathy Landini

1. Call to Order:

The meeting was called to order at 1:00 p.m. by Chairman Pollock, quorum.present.

2. Public Participation – Agendized & Non-Agendized Items:

- A) Ben King had questions about the financials and valuation of funds held by Colusa County.

3. Findings Related to Remote Meetings

- A) Consideration of Resolution No. 2023-01, Authorizing Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government code section

Colusa Basin Drainage District Board of Directors: District 1 - Tom Arnold, Donald Perez, and Lance Boyd. District 2. Gary Evans, Mary Fahey, and Pete Knight. District 3- Lynn Pollock, Chairperson, and George Tibbitts, Vice Chair, Todd Miller and vacant Secretary/Treasurer.

54953. Director Perez moved to approve Resolution No. 2023-01. Director Miller seconded.

Vote: Approved 8 – 0, Directors Evans absent..

4. **Election of Officers for 2023:** President Pollock requested nominations for President. President Pollock nominated George Tibbitts; Director Arnold seconded.

Vote: Approved 8 –0, Director Evans absent.

The following were nominated for the remaining offices; vice-president—Lynnel Pollock, secretary—Don Perez, treasurer—Tom Arnold. Motion by Director Knight, seconded by Director Miller.

Vote: Approved 8—0. Director Evans absent.

5. **Consent Items:**

A) Approval of Sept. 1 Board meeting minutes. Director Arnold moved to approve; Director Tibbitts seconded.

Vote: Approved 8-0, Directors Evans absent.

Approval of December 8, 2022 meeting minutes: Director Boyd moved to approve; seconded by Director Miller.

Vote: Approved 8-0. Directors Evans absent.

B) Ratification of Claims – Jim Bond presented the claims to be ratified/paid. Motion to approve by Director Tibbitts, seconded by Director Perez.

Vote: Approved 8-0, Director Evans absent.

C) Financial statements –Jim Bond reviewed the financial statements and provided the Board with a mid-year budget update Discussion was held on the rent for the mobile home. It was determined to include this as an item on the next agenda to consider an increase in rent. The power poles at this site need repair. By consensus, the Board agreed to pay for the cost of repair, and Director Arnold volunteered to follow up with this task. It was moved by Director Tibbitts, seconded by Director Boyd to approve the financials.

Vote: Approved 8-0, Director Evans absent.

6. **Closed Session:** Conference with Legal Counsel under Government Code §54957(b)(1) [Public Employment-General Manager]

7. **Report of Any Action taken in Closed Session:** None

8. **Review and Consider Contract for General Manager Services:** The Board discussed offering the position to Merrilee Vanderwaal and accepting her proposal for job duties and remuneration. Motion by Director Boyd, seconded by Director Knight.

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Vote:7-0, Director Perez abstained; Director Evans absent.

The Board discussed paying Ms. Vanderwaal for past due invoices for work incurred in August and September. Motion by Director Boyd, seconded by Director Arnold.
Vote: 7-0, Director Perez abstained, Director Evans absent.

9. Reoccurring Calendared Items:

A) South Fork Willow Creek Ranch: Kathy Landini provided a report on number of cows on the ranch and noted they are close to the target AUM's of 1350. Kathy offered to provide a tour of the ranch as part of the April meeting. Suggested dates were April 17 or 24.

B) SGMA: Area ground water GSAs have submitted grant applications.

C) Sites Reservoir: Director Arnold reported on recent activity on the property and the EIR preparation.

10. Director's and/or Manager's Reports: Directors were reminded to submit their Form 700's, and also the required training certificates.

11. Correspondence – None

12. Next Meeting: Date and location to be determined.

13. Adjournment: Meeting adjourned at 2:40 pm


Lynnel Pollock, Board Chairperson