COLUSA BASIN DRAINAGE DISTRICT

Board of Directors' Special Meeting Notice & Agenda

Monday, November 16, 2026, 1:00pm –Board Meeting
Westside Water District
5005 State Highway 20, Williams, CA 95987

1. **Call to Order** – George Tibbitts, Chairperson

2. **Public Comments** Members of the public are permitted to address the Board on items affecting the operations of the District and within the jurisdiction of the Board that are not on the agenda. Members of the public may comment on agendized items when said agendized items have been called. In order to not unduly delay the meeting, individuals requesting the opportunity to address the Board are requested to keep their comments to a maximum of five minutes. Informational Only.

3. **Business Items for Discussion & Action**
   - A) Participation in Glenn County Winter Flooding preparations with Talia Richardson, interim Public Works Director, Glenn County (Shipley)
   - B) Delegate authority for Board to lend support
   - C) Review and approve Audit for fiscal years 2023-2024 and 2024-2025.
   - D) Update on partnership with Water Districts on recharge.
   - E) District Response to Glenn County Jury Report
   - F) Delegation of authority for Board to lend support on projects and grants in the basin.

4. **Consent Agenda** (any of these items can be moved to Business items for more discussion and action at the Board's direction.)
   - A) Approval of Minutes of August 17, 2026, Board Meeting
   - B) Approval and/or Ratification of September, October & November 2026 claims
   - C) Review and receive October 2026 Financial Statements

Colusa Basin Drainage District Board of Directors: *District 1 – Jake Withrow, Donald Perez (Secretary), and Jered Shipley (Treasurer), District 2 – Randy Wilson, Mary Fahey, and Craig Knight, District 3 – George Tibbitts, (Chairperson), Lynnel Pollock (Vice Chair), and Todd Miller*

5. South Fork Willow Creek Ranch report

6. Reoccurring Calendared Items

A) Project Committee

B) SGMA

i) Yolo, Colusa, and Glenn Counties

C) Sites Reservoir

7. Director's and/or Manager's Reports - Informational only!

A) District Manager Report

B) Director's reports are optional

8. Correspondence

9. Next Meeting

Cancelled: Monday, December 21, 2026 meeting

Monday, February 15, 2027 (*reschedule due to President's Day*)

10. Adjourn

Please Note:

1. Members of the public may be allowed to address the board or presenters on agenized items, as items are presented, should said be required by law. However, the Chair will recognize the Colusa Basin Drainage District Board Members first.
2. Any documents related to agenda items that are made available to the board before the meeting will be available for review by the public at the District's Office located at 1030 W. Wood St, Ste 3, Willows, California, during normal business hours. Copies may be requested in writing at a cost of 0.25 per page, payable upon request.

MEETING NOTIFICATION REQUEST: If you would like to be notified of future Colusa Basin Drainage District meeting and events, please call the General Manager at (530) 934-7794 or email at cbdd61@yahoo.com

PUBLIC WORKS AGENCY

P.O. Box 1070 / 777 N. Colusa Street
Willows, CA 95988

Airports
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Roads & Bridges
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November 10, 2026

Board of Directors
Colusa Basin Drainage District
P.O. Box 610
Willows, CA 95988

Request for Funding Assistance for El Niño Flood Preparedness and Drainage Maintenance Projects

Dear Members of the Board:

On behalf of the Glenn County Public Works Agency, I respectfully request consideration of funding assistance from the Colusa Basin Drainage District to support flood preparedness and drainage maintenance projects throughout Glenn County in anticipation of the 2026-2027 El Niño season.

On September 21, 2026, Governor Gavin Newsom proclaimed a State of Emergency to enhance statewide preparedness for the anticipated impacts of a potentially significant El Niño event. In response, Glenn County has been actively identifying and advancing projects intended to improve drainage capacity, reduce flood risks, and protect public infrastructure from anticipated flooding, erosion, sediment deposition, landslides, and debris flows.

Over the past several years, Glenn County has experienced repeated severe storm events resulting in local, state, and federal disaster declarations. These events have highlighted the vulnerability of drainage facilities, waterways, road crossings, and flood control infrastructure throughout the county. Accumulated sediment, excessive vegetation growth, and debris within channels and drainage conveyance systems have reduced hydraulic capacity and increased the potential for localized flooding affecting residents, agricultural operations, transportation corridors, and public infrastructure.

The Public Works Agency has identified numerous potential maintenance and mitigation projects countywide, including:

- Vegetation management within drainage channels and waterways;
- Sediment and debris removal activities;
- Flood control facility maintenance; and
- Erosion mitigation activities

The Colusa Basin Drainage District's decision to pursue a conservation grazing lease in lieu of a previously proposed flood management project has maintained the County's reliance on the regional water management and drainage system during periods of heavy rainfall and flooding. As a result, Glenn County and the Public Works Agency must continue to place significant

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emphasis on active flood preparedness, emergency response, and maintenance activities to reduce flood risks and protect public infrastructure during storm events.

Glenn County respectfully requests that the Colusa Basin Drainage District establish a funding commitment to support countywide flood preparedness and drainage maintenance activities during the 2026-2027 El Niño season. Funding would be utilized on an as needed basis for projects that reduce flood risk, improve drainage system performance, and protect public and private property within Glenn County and the broader Colusa Basin watershed, particularly where no alternative funding sources are available.

Typical channel maintenance activities, including vegetation management, sediment removal, and debris clearance, generally cost approximately $5,000 per 1,000 linear feet of channel treated, although actual costs may vary based on site conditions, access constraints, environmental requirements, and project complexity.

Recognizing that many of these activities provide regional drainage and flood protection benefits extending beyond individual maintenance districts, any funds provided would be directed toward projects that offer demonstrable flood risk reduction benefits throughout the County. Upon completion of the funded activities, Glenn County would provide the District with a summary report detailing expenditures, project locations, approximate linear feet of channel maintained, and the resulting flood risk reduction and drainage improvements achieved.

Thank you for your consideration of this request and your continued commitment to flood protection, drainage management, and regional resiliency throughout the Colusa Basin.

Sincerely,

Talia Richardson
Director of Public Works
Glenn County Public Works Agency

cc: Glenn County Board of Supervisors
County Administrative Officer

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-14-26

WHEREAS on September 21, 2026, I proclaimed a State of Emergency to exist statewide due to the 2026–2027 El Niño event; and

WHEREAS in the weeks since that proclamation, California has already experienced significant impacts linked to El Niño, including severe coastal flooding and unusual precipitation caused by Tropical Storm Rachel; and

WHEREAS El Niño has continued to strengthen significantly, and has not yet reached its peak; and

WHEREAS although no particular storm can be predicted months in advance, forecasts continue to project wet conditions for California during the fall and winter, leading to heightened risk of flooding, debris flows, and similar impacts; and

WHEREAS elevated sea levels and high surf additionally raise the risk of further coastal flooding and erosion, particularly when combined with potential fall and winter storms; and

WHEREAS public agencies throughout the state have warned that preparations to mitigate these impacts must begin now if they are to be ready in time for potential fall and winter storms; and

WHEREAS when I proclaimed a State of Emergency, I directed the California Environmental Protection Agency and the California Natural Resources Agency to prioritize work to help local agencies prepare to mitigate the anticipated impacts of El Niño; and

WHEREAS I further directed the Secretary for Environmental Protection and the Secretary of the Natural Resources Agency to submit a joint recommendation as to whether further emergency suspensions or other actions are necessary to support and expedite this work; and

WHEREAS the California Environmental Protection Agency and the California Natural Resources Agency have since engaged with flood control districts and other local agencies to support their preparations for the anticipated impacts of El Niño and to identify further ways to support and expedite this work; and

WHEREAS the suspension of certain state statutes and regulations (subject to approval by the Secretary of the Natural Resources Agency, and subject to other conditions to protect public health and the environment) will support critical work to mitigate the expected impacts of El Niño, including by preparing flood-control infrastructure and other infrastructure for flooding, landslides, mud and debris flows, erosion, and other impacts related to El Niño; and

WHEREAS the suspension of certain planning requirements imposed by section 1242.1(a)(1) of the Water Code will allow the diversion of potentially dangerous floodflows by agencies that have not yet completed those

planning requirements but would otherwise be authorized to divert floodflows; and

WHEREAS the deferral of certain fees and the suspension of certain timelines under title 23 of the California Code of Regulations will allow the Central Valley Flood Protection Board to prioritize and expedite applications for permits to mitigate the anticipated impacts of El Niño; and

WHEREAS the suspension of section 30600 of the Public Resources Code, to the extent it would otherwise apply to the creation or placement of sand berms and sandbags, will facilitate the use of sand berms and sandbags to mitigate the anticipated impacts of El Niño; and

WHEREAS the State Water Resources Control Board has adopted an emergency permit to expedite certain projects upon proclamation of a state of emergency, which the State Water Board and Regional Water Quality Control Boards will continue using to help municipalities, flood control districts, and other local agencies prepare for the anticipated impacts of El Niño; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Order would prevent, hinder, or delay the mitigation of the effects of the El Niño event.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately.

IT IS HEREBY ORDERED THAT:

1. Subject to review and approval by the Secretary of the Natural Resources Agency or his designee, consistent with Paragraph 2, and subject to the further conditions in Paragraphs 3 and 4:

   State statutes, rules, regulations, and requirements that fall within the jurisdiction of boards, commissions, councils, departments, and offices within the California Natural Resources Agency are hereby suspended to the extent necessary to expedite or otherwise support action by a public agency to prevent or mitigate impacts from flooding (including coastal flooding), landslides, mud and debris flows, or erosion (including coastal erosion) anticipated to be caused by El Niño. Such action includes, but is not limited to, local efforts to repair levees, dams, and other flood management infrastructure; the management or removal of sediment, vegetation, or debris, or similar measures to improve channel capacity; and the protection of bridges, sea walls, and other structures.

   Statutes and regulations subject to suspension under this Paragraph 1 include, but are not limited to, Division 13 (commencing with section 21000) of the Public Resources Code; Chapter 10 (commencing with section 1900) and Chapter 11.5 (commencing with section 1927) of Division 2 of the Fish and Game Code; Chapter 6 (commencing with section 1600) of Division 2 of the Fish and Game Code; Chapter 1.5 (commencing with section 2050) of Division 3 of the Fish and Game

Code; sections 3503, 3503.5, 3511, 4700, 5050, 5515, 5901, and 5948 of the Fish and Game Code, and section 5504 of the Fish and Game Code to the extent it imposes a 30-day limit on authorizations pursuant to that section; Division 35 (commencing with section 85000) of the Water Code; and any regulations adopted pursuant to any of the foregoing statutes.

2. Persons or other entities that desire to conduct activities under the suspension of statutes, rules, regulations, or requirements specified in Paragraph 1 shall first request that the Secretary of the Natural Resources Agency (or his designee) make a determination that the proposed activities are eligible to be conducted under the suspension. The Secretary (or his designee) shall use sound discretion in applying his authority under Paragraph 1 to ensure that the suspension serves the purpose of mitigating the anticipated impacts of El Niño, while also protecting public health and the environment. The California Natural Resources Agency shall maintain on its public website a list of all suspensions approved under Paragraph 1.

3. Any suspension under Paragraph 1 shall be subject to all of the following conditions, as applicable:

    a. If the suspension applies to the removal of sediment, vegetation, or debris, or similar measures to improve channel capacity, such action shall be conducted in a manner that:

        i. Does not involve excavation resulting in the creation of a new low-flow channel—i.e., a new channel that may split water from existing channels and reduce passage for fish once flows diminish—that did not exist prior to September 21, 2026;

        ii. Serves either to reestablish a functional low-flow channel or to clear sediment or debris from the stream channel near bridges or other structures;

        iii. Maintains the natural contour of the relevant stream or other waterway, including the downstream slope of the flow line;

        iv. Does not impede fish passage or cause fish stranding;

        v. For the removal of sediment or vegetation from the channel of a stream or other waterway, is limited to portions of the channel that are dry; and

        vi. Does not remove more than thirty percent, per mile, of native vegetation from the channel and bank of a stream or other waterway.

    b. If the suspension applies to the repair of levees, the levees shall either be set back from their previous location (increasing channel capacity) or be rebuilt as they existed prior to September 21, 2026.

    c. If the suspension applies to the repair of a dam, it shall not apply in any way to the construction of a new dam or to the raising of an

existing dam beyond the height for which it was authorized as of September 21, 2026.

d. The action shall not involve disposal or placement of sediments or debris into waters of the state or at locations or in a manner where sediments or debris may be washed into waters of the state by rainfall or runoff.

e. The action shall be accompanied by reasonable, feasible measures to minimize impacts to all of the following, as applicable:

   i. Listed or protected species;

   ii. Nesting birds; and

   iii. Beneficial uses of any impacted waterways and other bodies of water.

f. If the Delta Reform Act (including regulations adopted pursuant thereto) is to be suspended, in whole or in part, with respect to an action, the suspension shall not apply in any way to the Delta Conveyance Project.

4. No suspension under Paragraph 1 may remain in effect after January 31, 2027, unless that date is extended by future Executive Order.

5. In addition to suspensions pursuant to Paragraph 1, the following statutes and regulations are suspended as applied to actions to mitigate the anticipated impacts of El Niño:

   a. Section 1242.1(a)(1) of the Water Code, to the extent it requires the adoption of a local plan of flood control or consideration of flood risk in a general plan as a prerequisite for the diversion of floodflows pursuant to section 1242.1. This suspension applies only to local or regional agencies that are otherwise able to comply with the notice requirement in section 1242.1(a)(1) and that would otherwise be authorized to divert floodflows under section 1242.1.

   b. The following sections of title 23 of the California Code of Regulations:

      i. Section 8, to the extent it requires submission of the required fee prior to the Central Valley Flood Protection Board's review of an application or issuance of a permit.

      ii. Section 9, to the extent it imposes timelines in connection with the Central Valley Flood Protection Board's review of applications or issuance of permits, so that the Board may prioritize applications for permits related to the anticipated impacts of El Niño. The Board is directed to review such applications and (as appropriate) issue such permits as quickly as possible.

   c. Section 30600 of the Public Resources Code, to the extent it would otherwise apply to the creation or placement of sand berms and

sandbags to mitigate flooding, erosion, or other impacts in the coastal zone.

6. The California Environmental Protection Agency and the California Natural Resources Agency—in consultation with the Governor's Office of Emergency Services, the Department of Finance, and other relevant public agencies—are directed to continue to remain vigilant for obstacles that may inhibit efforts to mitigate the anticipated impacts of El Niño, and to bring any such obstacles to my office's attention as appropriate for potential further action.

I FURTHER DIRECT that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 27th day of October 2026.

GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY N. WEBER, Ph.D.
Secretary of State

COLUSA BASIN DRAINAGE DISTRICT

Board of Directors' Meeting Minutes

Monday, August 17, 2026, 1:00 pm - Special Meeting15
Westside Water District
5005 State Highway 20, Williams, CA

Board Member	Present
Withrow	X
Shipley	X
Wilson	X
Fahey	X
Perez	Absent
Pollock	X
Tibbitts	X
Miller	Absent
Knight	Absent

Other Attendees
Merrilee Vanderwaal
Nico Chapman

1. Call to Order:
   The meeting was called to order at 1:02 p.m. by chairperson, George Tibbitts. Quorum Present

2. Public Comments: None.

3. Consent Agenda:
   A) Approval of Minutes of June 15, 2026, Board Meeting
   B) Approval and/or Ratification of July & August 2026 claims
   C) Review and receive June 2026 & July 2026 Financial Statements
   D) Approval Conflict of Interest Code for 2026 Multi-County Agency Biennial Notice
   Director Shipley moved to approve; Director Wilson seconded. **Vote:** Approved: 6-0. Director Perez, Director Miller and Director Knight absent.

4. South Fork Willow Creek Ranch Report – None

5. Business Items for Discussion & Action

A) Director Shipley moved to appoint Director Miller as Ranch Committee member and to ask Director Knight and Director Withrow to be Ranch Committee members. Director Pollock seconded. **Vote:** Approved: 6-0. Director Perez, Director Miller and Director Knight absent.

B) Director Shipley moved to appoint Director Shipley, Director Perez, Director Pollock and Director Tibbitts to Ad Hoc Committee for Glenn County Grand Jury Response. Director Withrow seconded. **Vote:** Approved: 6-0. Director Perez, Director Miller and Director Knight absent.

6. Reoccurring Calendared Items

A) **Project Committee** – met in July – want Ranch Committee to find purpose for Ranch (demo projects, how to help water and outreach), Nico Chapman will work on roadmap to update the Initial Plan and create zones of benefits; Committee reviewed Sites Agreement with RD 108 to manage drain.

B) **SGMA**

i) Yolo – Director Pollock reported on well moratorium extended, looking at meter on new well flow.

ii) Colusa – Director Shipley reported Colusa County is hiring a new person

iii) Glenn – Director Shipley reported Demand management send out water budget to parcels with greater than 10 acres net recharger vs extractor going out in next couple weeks

C) **Sites Reservoir** – Director Wilson reported on Sept 3, there is a hearing to appeal the water rights with the ruling coming out Sept 17; Director Pollock updated from Lower Colusa Basin Working Group

7. Director's and/or Manager's Reports - Informational only!

A) General Manager Report – none

B) Director's Report – Director Pollock reported on Yolo LAFco.

8. Correspondence: None

9. Next Meeting: Monday, October 19, 2026 @ 1:00pm at Westside Water District

10. Adjournment: Meeting adjourned at 2:35 pm

_____

Donald Perez, Board Secretary

Colusa Basin Drainage District

P.O. Box 390, Willows, Ca. 95988
Phone (530) 934-7794

To: Colusa County Auditor **29-Sep-26**
Attn: Pat / Alma
From: Merrilee Vanderwaal

Enclosed are requests for payment of claims for the Colusa Basin Drainage District Account 03190
The Board of Directors have approved all claims listed and directed that I forward them to you for payment

Order	Payee	Amount	Acct. No.	Vendor No.	Payables
	Downey Brand Attorneys	**6,095.00**	53180	407	**20-Aug**
	Horton McNulty & Saeteurn, LLP	**14,000.00**	53180		**7-Sep**
	Pacific Gas & Electric	**497.38**	53260	761	**25-Aug**
	Provost & Pritchard	**2,588.50**	53180	813V	**7-Sep**
	Sac Valley CPA	**4,378.03**	53180	1554	**1-Sep**
	Total Claims	**31,455.39**			

_____, Director _____, Director

_____, Director _____, Director

_____, Director _____, Director

_____, Director _____, Director

Colusa Basin Drainage District

P.O. Box 390, Willows, Ca. 95988
Phone (530) 934-7794

To: Colusa County Auditor **4-Nov-26**
Attn: Pat / Alma
From: Merrilee Vanderwaal

Enclosed are requests for payment of claims for the Colusa Basin Drainage District Account 03190
The Board of Directors have approved all claims listed and directed that I forward them to you for payment

Order	Payee	Amount	Acct. No.	Vendor No.	Payables
	Downey Brand Attorneys	**8,399.00**	53180	407	**29-Oct**
	Glenn Co Tax Collector	**13,062.68**	53240	21430V	**31-Oct**
	Horton McNulty & Saeteurn, LLP	**1,750.00**	53180		**28-Oct**
	Pacific Gas & Electric	**156.07**	53260	761	**26-Oct**
	Provost & Pritchard	**77.50**	53180	813V	**6-Oct**
	Sac Valley CPA	**8,276.00**	53180	1554	**1-Nov**
	Total Claims	**31,721.25**			

_____ , Director _____ , Director

_____ , Director _____ , Director

_____ , Director _____ , Director

_____ , Director _____ , Director

Colusa Basin Drainage 26-27		
Budget		
Fund Balance		
		Actuals
		10/31/2026
General Fund		
Beginning Balance		248,183.05
Administration Expenses		(36,388.79)
South Fork Willow Creek		82,214.72
Ending Balance		294,008.98
Project Fund		
2022-23		50,000.00
2023-24		50,000.00
2024-25		50,000.00
Ending Balance		150,000.00
Ranch Repairs & Maintenance Fund		
2022-23		8,233.82
2023-24		19,334.50
2024-25		0.00
Ending Balance		27,568.32
District Funds		
Ending Balance		475,690.02

Colusa Basin Drainage 26-27			
Budget			
Admin Operation			
		2026-2027	
	Account		**Actuals**
Administration Expenses	Number	**Budget**	**thru 10/31/2026**
Revenues - Assessments			
Assessments - Colusa Co	410510	84,150.00	893.05
Assessments - Glenn Co	410511	41,725.00	547.91
Assessments - Yolo Co	410511	12,025.00	22.39
Interest Income - Co of Colusa	40400A	7,500.00	4,063.81
Interest Income - Other Counties		350.00	-
Total Revenues - Assessments		145,750.00	5,527.16
Administrative Expenses			
Administration / Manager Exp	53180	14,897.00	4,964.00
Accounting - Auditors	53180	0.00	15,750.00
Accounting - Monthly - Admin	53180	9,931.00	3,312.00
Assessment Fee - Colusa Co	410510	11,200.00	
Assessment Fee - Glenn Co	410510	1,550.00	
Assessment Fee - Yolo Co	60135	1,300.00	
Consulting Exp - Provost & Pritchard		3,500.00	2,666.00
Insurance Expense	53100	482.00	469.95
Legal - Downey Brand - Admin	53180	18,000.00	14,494.00
Legal - Downey Brand - Election of BD	53180	1,500.00	
Meetings - Board of Directors	5325101	350.00	
Office Expense	53170	175.00	
Office Expense - Web Service		1,480.00	260.00
Postage Expense	53171	3,000.00	
Publications & Legal Notices	53190	2,500.00	
Rent - Office/Utilities	53210	260.00	
Contingency Expense Acct - Admin	59400	625.00	
Project Development		75,000.00	
Total Administrative Expenses		145,750.00	41,915.95
Use of Project Fund			
Net Admin Assessments less Admin Exp.		0.00	(36,388.79)

Colusa Basin Drainage 26-27			
Budget			
Ranch Operation			
		2026-2027	
	Account		**Actuals**
SouthFork Willow Creek	Number	**Budget**	**thru 10/31/2026**
Revenues - Ranch Rents			
SFWCR - Mobile Rental Income	4553661	8,700.00	2,900.00
SFWCR - Grazing Rent	4553661	102,970.00	102,970.00
Utility Reimbursement	4553661	5,000.00	1,094.41
Dividend		0.00	-
Total Revenues - Ranch Rents		116,670.00	106,964.41
Ranch Expenses			
Admin / Manager Exp - Ranch	5318011	14,897.00	4,964.00
Accounting - Monthly - Ranch	5318012	9,931.00	3,312.00
Insurance - Rental	53100	2,376.00	2,316.60
Legal - Downey Brand - Ranch		2,500.00	
Licenses & Fees		125.00	
Maintenance & Repair	53120	18,500.00	
Taxes - Property Glenn Co	53240	11,925.00	13,062.68
Utilities - PG&E	53260	5,000.00	1,094.41
Ranch Project Development & Implementation		51,416.00	
Contingency Exp Acct - Ranch		0.00	
Total Ranch Expenses		116,670.00	24,749.69
Use of Ranch Fund		0.00	-
Net Ranch Cash Flow		0.00	82,214.72