

**COLUSA BASIN DRAINAGE DISTRICT
Board of Directors' Meeting Minutes**

**Thursday, June 16, 2022. 1:00pm – Special Meeting
Colusa-Glenn Farm Credit, Colusa, California**

Board Member	Present
Arnold	
Boyd	X
Evans	
Fahey	X – remote
Knight	
Perez	X
Pollock	X
Tibbitts	X

Other Attendees	
Rebecca Smith	Jake Voorhees
Merrilee Vanderwaal	Bill Vanderwaal
Ben King	

1. Call to Order:

The meeting was called to order at 1:03 p.m. by Board Chairperson, Lynnel Pollock.

2. Public Participation – Agendized & Non-Agendized Items:

A) Ben King provided a history of the area, referring to the excerpts he provided to the Board, including Will S. Green's water history.

3. Findings Related to Remote Meetings:

Consideration of Resolution No. 2022-02, Authorizing Use of Remote Teleconferencing. Director Tibbitts moved to approve Resolution No. 2022-02. Director Perez seconded. Vote: Approved 5 – 0, Directors Arnold, Evans and Knight were absent.

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4. Consent Items:

- A) April 28, 2022 Board Minutes
- B) {Pulled Out}
- C) April 30, 2022 Claims
- D) May 31, 2022 Claims
- E) May 31, 2022 Monthly Financial Statements.

Director Perez moved to approve the consent agenda. Director Tibbitts seconded.
Vote: Approved 5-0, Directors Arnold, Evans and Knight were absent.

B) May 5, 2022 Board Minutes

Director Perez moved to approve May 5, 2022 Board Minutes with changes. Director Tibbitts seconded. Vote: Approved 5-0, Directors Arnold, Evans and Knight were absent.

5. Public Hearing: Levy of 2022-2023 Annual Benefit Assessment:

Chairperson Pollock, opened public hearing at 1:14 p.m. on Annual Benefit Assessment. Director Perez moved to approve the CBDD Resolution 2022-03, Levy of 2022-2023 Annual Benefit Assessment. Director Tibbitts seconded. Vote: Approved 5-0, Directors Arnold, Evans and Knight were absent.

6. Review and Consider Approval of 2022-2023 Budget:

Jim Bond and Executive Committee met and reviewed the budget. Still waiting on updated estimates for ranch house improvements. Executive Committee made adjustments to the budget, and Executive Committee recommended Board approval. Director Tibbitts moved to approve the 2022-2023 budget. Director Perez seconded. Vote Approved 5-0, Directors Arnold, Evans and Knight were absent.

7. General Business:

A) District Administration:

- (1) Director Fahey moved to implementation of district website via Streamline. Director Lance Boyd. Vote Approved 5-0, Directors Arnold, Evans and Knight were absent.
- (2) Director Perez moved to approve proposal to scan records to electronic format up to \$6,000. Director Fahey seconded. Vote Approved 5-0, Directors Arnold, Evans and Knight were absent.
- (3) Director Tibbitts moved to approve and adopt Resolution 2022-06 Document Retention policy. Director Perez seconded. Vote Approved 5-0, Directors Arnold, Evans and Knight were absent.

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- (4) Review and consider District insurance coverage was deferred to August meeting.
 - (5) Director Fahey moved to approve and adopt Resolution 2022-04 setting District Office location as 1030 W. Wood Street, Willows, CA 95988. Seconded Director Tibbitts. Vote Approved 5-0, Directors Arnold, Evans and Knight were absent.
 - (6) Director Perez moved to approve and adopt Resolution 2022-05 setting Regular Meeting dates to 2nd Thursday of the months of August, October, December, February, April, and June. Request was made for better zoom equipment. Seconded Director Boyd. Vote Approved 5-0, Directors Arnold, Evans and Knight were absent.
- B) District Accountant Services: Reviewed and discussed plan for on-going services. Director Tibbitts moved to approve Sac Valley CPA as accountant, adding accounting services to Merrilee Vanderwaal contract. Director Boyd seconded. Vote Approved 5-0, Directors Arnold, Evans and Knight were absent.

Board expressed appreciation to Jim Bond for 16 plus years of service and thanked him for getting the District out of debt.

- C) Review and accept District audit for years ending June 30, 2020 and June to, 2021 have been deferred to August meeting.
- D) Division III Vacancy: Board directed District Manager to solicit nominations and conduct an election, if necessary, for the open Division III vacancy.
- E) Project Review: Bill Vanderwal reviewed a list of potential projects that the District could consider. The list will be evaluated by the Projects Committee.
- F) DSOD Permit Status:
Rebecca Smith and Jake Voorhees from Downey Brand reported on the Division of Safety of Dams (DSOD) Permit Status. Cory Miyamoto, with DSOD, will not void the permits at this time. He understands that the permits did not have funding at the time they were issued. If the District wants to pursue this project, it will need to show movement/progress. Most agencies will want an upgraded analysis related to the permit.

8. Election of Officers for the 2022:

- A) Election of Treasurer was deferred to August meeting.

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9. Appointment of Committees:

- A) Discussed appointing Director Evans and Director Knight to the Ranch Committee; a formal appointment will be made at August meeting.
- B) Discussed appointing Director Fahey and Director Perez to the Project Committee; a formal appointment will be made at August meeting.

10. Reoccurring Calendared Items:


- A) South Fork Willow Creek Ranch Report. Mike Landini was unable to attend. All cattle should be moved off the ranch at this time.
- B) Water Supply Updates
 - a. SGMA – Yolo has implemented management areas and is also addressing the well permit process. Colusa County GSA hired a new Manager.
 - b. Sites Reservoir submitted water rights application and are preparing financing applications. Planning to break ground late 2024.
- C) No correspondence of note.
- D) Directors Reports/Manager Report
 - a. Thanks to Jim Bond for helping with the Directors Report/Managers Reports.

11. Next Meeting:

The next meeting was scheduled for Thursday, August 11, 2022, at 1:00 pm at Reclamation District 108

12. Adjournment:

Meeting adjourned at 3:00 pm


Lynnel Pollock, Board Chairperson

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