

COLUSA BASIN DRAINAGE DISTRICT Board of Directors' Meeting Notice & Agenda

**Monday, December 11, 2023, 1:00pm – Special Meeting
Sites Project Authority Reservoir Conference Room
122 Old Highway 99, Maxwell, CA**

This meeting will be available to the public by teleconference. The call-in information is as follows:

Via web:

<https://us06web.zoom.us/j/89486197143?pwd=Qkg4RzhYODNucmZKMmFLbnNFSk5FZz09>

By Phone: 1-253-215-8782

Meeting ID: 894 8619 7143

Passcode: 551676

Any member of the public may speak during Public Comment, or may email public comments to the General Manager at cbdd61@yahoo.com.

1. **Call to Order** – George Tibbitts, President

2. **Public Participation** Members of the public are permitted to address the Board on items affecting the operations of the District and within the jurisdiction of the Board that are not on the agenda. Member of the public may comment on agenda items when said agenda items has been called. In order to not unduly delay the meeting, individuals requesting the opportunity to address the Board are requested to keep their comments to a maximum of five minutes. Informational Only.

3. **Consent Agenda** (any of these items can be moved to Business items for more discussion and action at the Board's direction.)

- A) Approval of Minutes of the November 11, 2023 Board Meeting
- B) Review and receive November 30, 2023 Financial Statement

Colusa Basin Drainage District Board of Directors: District 1 – Tom Arnold, Donald Perez, and Lance Boyd. District 2 – Gary Evans, Mary Fahey, and Pete Knight. District 3 – George Tibbitts, Chairperson, Lynell Pollock, Vice Chair, and Todd Miller

4. Business Items for Discussion & Action

- A) Review Appointment Process for Glenn County Water District position
- B) State Water Control Board Water Quality Plan Update
- D) Conservation Grazing Lease for renewal Sept 1, 2024
 - a) Review Ad Hoc Committee Process and Recommendation
 - b) Confirmation by legal of Confidential and Proprietary documents received
 - c) Selection of proposal

5. Reoccurring Calendared Items

- A) South Fork Willow Creek Ranch Reports
- B) SGMA - Yolo, Colusa, and Glenn Counties
- C) Sites Reservoir

6. Director's and/or Manager's Reports (Informational only)

- A) District Manager's Report
- B) Directors' reports are optional.

7. Correspondence:

8. Next Meeting: Monday, February 12, 2023 @ 1:00 pm

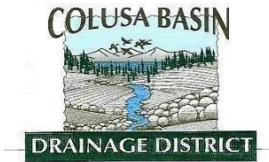
9. Adjourn

Please Note:

1. Members of the public may be allowed to address the board or presenters on agenzized items, as items are presented, should said be required by law. However, the Chair will recognize the Colusa Basin Drainage District Board Members first.
2. Any documents related to agenda items that are made available to the board before the meeting will be available for review by the public at the District's temporary Office located at 1030 W. Wood St, Ste 3, Willows, California, during normal business hours. Copies may be requested in writing at a cost of 0.25 per page, payable upon request.

MEETING NOTIFICATION REQUEST: If you would like to be notified of future Colusa Basin Drainage District meeting and events, please call the General Manager at (530) 934-7794 or email at cbdd61@yahoo.com.

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COLUSA BASIN DRAINAGE DISTRICT

Board of Directors' Meeting Minutes

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Board Member	Present
Arnold	x
Boyd	x
Evans	absent
Fahey	x
Knight	x
Perez	x
Pollock	AB2499 Covid Just Cause
Tibbitts	x
Miller	x

Other Attendees	
Merrilee Vanderwaal Nico Chapman Mike Landini	

1. Call to Order:

The meeting was called to order at 1:04 p.m. by chairperson, George Tibbitts, quorum present.

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2. Public Participation – Agendized & Non-Agendized Items:

None

3. Consent Agenda:

Director Miller moved to approve September 7, 2023 Minutes.
Director Boyd seconded.
Vote: Approved 7-0, Director Evans absent.

Director Miller moved to approve B) September, October and November claims and C) Sac Valley CPA Publication costs related to Conservating Grazing Lease RFP, D) October Financial Statements. Director Miller seconded.
Vote: Approved 7-0, Director Evans absent.

4. Business Items for Discussion & Action:

A) Director/Secretary Perez Administered Oath of Office for Mary Fahey, Landowner Director and Peter Knight, District Elected Director.

Colusa County election expenses were reviewed.

B) Director Boyd moved to approve 2023-2024 Budget with changes, Director Arnold seconded.
Vote: Approved 8-0, Director Evans absent.

C) Nico Chapman gave an update on State Water Control Board Water Quality Plan.

This program is called Agreements to Support Healthy Rivers and Landscapes.

- Leads to an updated Bay Delta Plan
- Dedicate portion to unimpaired flows
- Create habitat + money + instream flow
- Many landowners need to comply with Bay Delta
- Aggregate Landowners to do compliance

Board to have presentation at next meeting.

D) Chairperson, Tibbitts presented the Ad Hoc Committee's recommendation to adopt the Holzapfel/Martin Land & Cattle's proposal for the Conservation Grazing & Hunting Lease for renewal September 1, 2024.

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Director Perez moved to adopt the recommendation from the Ad Hoc Committee. Director Arnold seconded the motion.

Director Fahey wanted to review score numbers and have all Directors see the proposals. She requested that Director Perez withdraw his motion, which he did.

Director Fahey moved to table the acceptance of the proposal until the next meeting. Director Miller seconded.

Vote: Approved to table: 4-3

5. Reoccurring Calendared Items:

A) General Manager Vanderwaal reported on South Fork Willow Creek Ranch. Two loads of cows received November 8, 2023 (90 cows); Audubon tour was cancelled for last Friday.

B) SIGMA – Yolo, Colusa, and Glenn Counties: Yolo approved GSP with 27 pages of recommendations. Board of Supervisors moratorium for Ag well for 45 days. GSA still working on protocol. Colusa and Glenn GSPs were denied.

C) Sites Reservoir – Director Fahey subsidence how can we help? Push hard, Director Arnold stated protect domestic water wells, Sites getting through water application everyone wants to help.

6. Director's Reports

A) General Manager Vanderwaal presented District Manager's Report.

B) Director Boyd reported that he would be resigning at year-end and made suggestions of Jared Shipley as his replacement.

7. Correspondence

A) General Manager Vanderwaal reported the District signed and emailed Orland Artois Water District Grant Support Letters.

B) Point Blue Rangeland Monitoring Landowner Letters

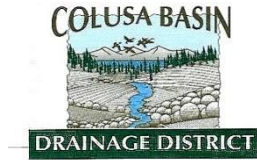
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Next Meeting: Monday, December 11, 2023 @ 1:00 pm, Sites Project Authority Reservoir, Conference Room.

8. **Adjournment:** Meeting adjourned at 2:23 pm.

George Tibbitts, Board Chairperson

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COLUSA BASIN DRAINAGE DISTRICT

Appointment Process for Glenn County Water District

Lance Boyd is resigning effective December 31, 2023. His position runs through January 1, 2026.

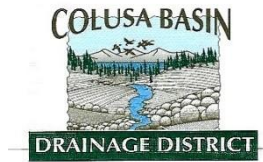
The replacement process is dictated by California Government Code 1780.

The District Board may fill the vacancy either by

- a) Appointment
- b) Calling an election

The District must either make an appointment or call an election within 60 days of December 31, 2023.

The person appointed or elected shall serve the balance of the unexpired term of office.



COLUSA BASIN DRAINAGE DISTRICT

Summary of Review Process for Conservation Grazing Lease Proposals

Proposals for the Conservation Grazing Lease were due by 1pm on Friday, October 13, 2023. Four proposals were received on time.

The Ad Hoc Committee met on Tuesday, November 7th to review the proposals. The committee consisted of Tom Arnold, Don Perez, George Tibbetts, Nico Chapman, and Merrilee Vanderwaal .The committee took the following actions to ensure that the reviews would be fair and equitable.

- Reviewed the evaluation forms for both the proposals and the pricing before the proposals were viewed. The evaluation forms tied directly to the elements and percentages as presented in the RFP.
- Read through each of the proposals before beginning the scoring process.
- Reviewed and discussed each proposal element by element, coming to a consensus agreement on the points to be awarded to each.
- Reviewed the final total for the proposals before reviewing the proposed pricing.
- Calculated the points based on the lease pricing proposed.
- Calculated the final score for each proposal.
- Confirmed committee recommendation to the Board of the selected proposal.